



*Edwardsville High School  
6161 Center Grove Road  
Edwardsville, IL 62025  
(618) 656-7100  
<http://www.ecusd7.org/ehs>*

18<sup>th</sup> August 2009  
Tuesday morning

Dear Parent(s) and/or Guardian(s) of \_\_\_\_\_,

I would like to take this opportunity to introduce myself. I am Jon Parkin, and I have the privilege of teaching your child this semester.

This promises to be an exciting semester. We have a lot of material to cover, so we will be moving fast. It would help me out immensely if you would periodically ask your child what they are learning in class. You could also encourage them to read the newspaper or watch a news show on a daily basis, telling them to look for articles related to what we are studying in class.

If you have any questions concerning our class, or your child does not understand and/or misses an assignment, feel free to contact me. I can be reached most school days between the hours of 7:30 a.m. and 3:00 p.m. at 656-8800, extension #5813 (N. O. Nelson Extension Campus, Edwardsville Senior High School). In extreme emergencies, I can be reached during the evenings and on weekend at home. My 'phone numbers are 692-4456 (home) and 830-1862 (cell). Please copy these numbers down and put them where they can be easily found. (You might want to post them near the phone or on the refrigerator.)

If for any reason your child misses school, they can find out what we did in class on-line. Just type in the following address on the Internet:

<http://www.ecusd7.org/ehs/ehsstaff/jparkin/>

After accessing this page, locate the subject your child is taking and click on the title. (Edwardsville School District #7 has a web page at <http://www.ecusd7.org/>. From this page you can access information about other schools in the district.)

In closing, I want to thank you for your time. If you ever want to see what we are doing in class, just drop on by.

Yours Truly,

Jon Parkin

P. S. Your child will get ten bonus points if you sign the bottom of this letter and they return it to me tomorrow, 19<sup>th</sup> August 2009.

Parent and/or Guardian signature: \_\_\_\_\_

Telephone number where I can be reached during the day: \_\_\_\_\_

E-mail address: \_\_\_\_\_