

Edwardsville High School

STUDENT HANDBOOK

2017-2018

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TABLE OF CONTENTS

INTRODUCTION	5-6
SUPERINTENDENT’S WELCOME	
WELCOME FROM THE ADMINISTRATIVE TEAM	
ADMINISTRATIVE STAFF	
DISTRICT 7 BOARD OF EDUCATION	
CENTRAL OFFICE ADMINISTRATION	
EDWARDSVILLE HIGH SCHOOL VISION/MISSION STATEMENT AND GOALS	
GOAL STATEMENTS	
LOYALTY	7
SCHOOL CALENDAR	8
ACADEMIC INFORMATION	9-11
GRADUATION REQUIREMENTS	
REQUIRED COURSES	
EARLY GRADUATION	
ACCEPTING TRANSFER CREDITS	
PHYSICAL EDUCATION EXEMPTION	
GRADING	
TRANSFER STUDENTS	
STUDENT GRADE REVIEW	
PROGRESS REPORTS/GRADE REPORTING	
CLASSIFICATION OF STUDENTS	
USE OF TECHNOLOGY	
SPECIAL PROGRAMS	11
GIFTED PROGRAM	
HONOR ROLL	
HOMEBOUND PROGRAM	
EHS and EHS SOUTH SCHEDULE	11
N. O. NELSON CAMPUS SCHEDULE	11
STUDENT SCHEDULES	12
SCHEDULE CHANGES	
TRACK CHANGES	
DROPPING A COURSE FOR A STUDY HALL	
SECTION CHANGES	
STUDENT SERVICES	12-14
GUIDANCE INFORMATION	
VOCATIONAL PLANNING	
CAREERS	
REGISTRATION	
COLLEGE PLANNING	
TESTING DATES AND DESCRIPTIONS	
ACT (American College Testing)	
SAT (Scholastic Aptitude Test)	
ADVANCED PLACEMENT TESTS	
ARMED FORCES VOCATIONAL APTITUDE BATTERY	
PARCC (Partnership for Assessment of Readiness for College and Careers)	
PSAT/NMSQT (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test)	
IBHE REQUIREMENTS	
NCAA DIVISION I AND II COURSE REQUIREMENTS	
SIXTEEN (16) CORE-COURSE RULE	
COLLEGE FAIRS: DATES AND DESCRIPTIONS	

SCHOLARSHIPS 15-16

KEY WEBSITES 16-17

COLLEGE INFORMATION SITES

FINANCIAL AID INFORMATION

NCAA ELIGIBILITY

SELECTIVE SERVICE

INTEREST INVENTORIES

HOMEWORK HELP

SCHOLARSHIPS

ENTRANCE ESSAYS

ACT AND SAT

SENDING TRANSCRIPTS

STUDENT IDENTIFICATION (ID) CARDS 17

STUDENT SERVICES 17-19

STUDENT LOCKERS

DINING

LOST AND FOUND

MEDIA CENTER

GUIDANCE

STUDENT PARKING AND DRIVING RULES

HEALTH SERVICE 20

CLINIC

MEDICATION POLICY

STUDENTS WITH DIABETES

STUDENTS WITH LIFE THREATENING FOOD ALLERGIES

SCHOOL SAFETY 21-22

THE SCHOOL RESOURCE OFFICER MISSION STATEMENT

SCHOOL SAFETY OFFICER PROGRAM

VIDEO SURVEILLANCE

SAFETY ALERT PROGRAM

SAFETY ALERTS – VIOLENCE, SAFETY ALERTS – WEATHER, SAFETY ALERT NOTIFICATION

PICK-UP PROCEDURES IN THE EVENT OF THE EVACUATION OF STUDENTS TO AN ALTERNATE FACILITY

NOTIFICATION REGARDING STUDENT ACCOUNTS OR PROFILES ON SOCIAL NETWORKING WEBSITES

GENERAL INFORMATION 23-25

OFFICE HOURS

SCHOOL CLOSING ANNOUNCEMENTS

ACTIVITY BUS

AFTER-HOURS VOICE MAIL

ACCREDITATION

PROCEDURE FOR HOME/SCHOOL PROBLEMS

STUDENT ARRIVAL AND DEPARTURE

TRANSFER AND WITHDRAWAL

VISITORS TO SCHOOL BUILDINGS

PHYSICAL EXAMINATIONS AND IMMUNIZATIONS

CLOSED CAMPUS; STUDENT INFORMATION/EMERGENCY FORMS

PARTICIPATING IN EXTRACURRICULAR ACTIVITIES

STUDENT TIGER ASSISTANCE TEAM (STAT)

FREE AND REDUCED-PRICED LUNCH

EMERGENCY TRANSPORTATION

STUDENT PLANNERS/HALL PASSES

COMPUTER PASSWORDS

ATTENDANCE 25-29

- GUIDELINES
- COMPLIANCE WITH ATTENDANCE REQUIREMENTS
- EXCUSED AND PREARRANGED ABSENCES
- UNEXCUSED ABSENCES
- ABSENCE ON THE DAY OF AN ACTIVITY
- MAKE-UP AFTER ABSENCES
- EARLY DISMISSAL
- ADDITIONAL ATTENDANCE
- PARTIAL DAY ABSENCES
- TRUANCY DEFINITION
- CONSEQUENCES FOR TRUANCY
- ARRIVAL AT SCHOOL LATE/LEAVING SCHOOL EARLY
- COLLEGE VISITS

DISTRICT 7 PHILOSOPHY OF DISCIPLINE 29-31

- DISTRICT HARASSMENT POLICY
- TEEN DATING VIOLENCE PROHIBITED
- PROHIBITION OF BULLYING, INTIMIDATION, AND HARASSMENT - See *2017-2018 District 7 Handbook: A Guide for Parents and Students*, page 16-17
- NO SMOKING POLICY
- VIOLATIONS OF SCHOOL RULES
- SEARCH AND SEIZURE OF SCHOOL PROPERTY
- SEARCH AND SEIZURE
- ALCOHOL AND/OR DRUG TESTING
- NOTIFICATION REGARDING STUDENT ACCOUNTS OR PROFILES ON SOCIAL NETWORKING WEBSITES
- CONDUCT ON SCHOOL PROPERTY
- SCHOOL-SPONSORED PUBLICATIONS AND WEB SITES; NON-SCHOOL SPONSORED PUBLICATIONS
- STUDENT DRESS CODE
- DEFINITIONS OF VARIOUS INFRACTIONS AND POSSIBLE CONSEQUENCES
- BEHAVIORAL AND DISCIPLINARY INTERVENTIONS
- BEHAVIORAL AND DISCIPLINARY INTERVENTIONS AND CONSEQUENCES
- INTERVIEWING OF STUDENTS BY POLICE
- SUBSTANCE ABUSE
- CELLULAR/DIGITAL DEVICES

EDWARDSVILLE DISTRICT 7 ELIGIBILITY GUIDELINES 32

- ATHLETICS
- NCAA ELIGIBILITY

2017-2018 CODES OF CONDUCT FOR ATHLETICS & EXTRACURRICULAR ACTIVITIES 32-36

- ENFORCEMENT OF CODE OF CONDUCT FOR BEHAVIOR EXPECTATIONS
- COVERED EDWARDSVILLE HIGH SCHOOL ACTIVITIES
- SPECIAL RULES RELATED TO CRIMINAL OFFENSES
- GUN FREE SCHOOLS ACT - IMPACT ON SCHOOL SANCTIONED TRAP SHOOTING CLUB MEMBERS

IHSA PERFORMANCE ENHANCING SUBSTANCE TESTING POLICY 36

IHSA ATHLETIC ELIGIBILITY BY-LAWS 36

INTRODUCTION

SUPERINTENDENT'S WELCOME

Dear Students and Parents,

As the Superintendent of District 7, I look forward to working with you and supporting you throughout your high school career. Edwardsville High School is rich in tradition, evidenced by its many years of success.

An excellent educational experience has long been the hallmark for students, parents, teachers, and administrators of the District 7 community. As Superintendent of Schools, I am committed to continuing that excellence by putting forth my best effort to maintain high standards in all areas of Edwardsville High School's operation. I hope that you will join the faculty, staff and administration in making that same commitment.

Effective teaching and learning can only occur in an environment where learning is the top priority for everyone. All EHS students should be well-disciplined and demonstrate respect for themselves as well as others and their property. I am asking you to choose to be one of those people who work to make our high school a place that makes all District 7 citizens proud. The rules and regulations are stated clearly in this handbook. If we all work together to follow these rules, we can insure that every person, whether student, faculty, staff or visitor, is afforded a safe environment.

I will visit every school multiple times throughout the school year, and I will continue to be active and visible within the District 7 community. Please don't hesitate to introduce yourself and share your feelings regarding ways we can improve education in District 7. Our success is directly related to effective communication among all students, parents, teachers, and administrators.

Respectfully,

Dr. Lynda C. Andre

Superintendent

WELCOME FROM THE ADMINISTRATIVE TEAM

Dear Students and Parents,

Welcome to Edwardsville Senior High School. It is our hope that this year will be a tremendous success. The students' education, health, and welfare are our number one priority as the EHS staff strives to help the students achieve success in academics, extracurricular activities, and community service. Cooperation serves as the foundation for making the school year fun and productive.

Please read this handbook thoroughly and use it as your guide. If you need assistance or further information, don't hesitate to contact us.

Sincerely,

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Administrative Staff

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DISTRICT 7 BOARD OF EDUCATION

Mrs. Monica Laurent, President
Dr. Lelan Olsen, Vice President
Mrs. Terry Dalla Riva, Secretary
Mrs. Jill Bertels
Mr. Paul Pitts
Mr. William Catalano
Ms. Debra Pitts

CENTRAL OFFICE ADMINISTRATION

Dr. Lynda C. Andre, Superintendent
Mr. Dave Courtney, Assistant Superintendent of Business Operations
Dr. Nancy Spina, Assistant Superintendent of Personnel
Mr. Adam Garrett, Director of Student Services & Special Education
Mr. Bill Miener, Director of Information Systems & Services

EDWARDSVILLE HIGH SCHOOL VISION/MISSION STATEMENT AND GOALS

The goal of Edwardsville High School is to meet the educational needs of its students. These needs include college-bound instruction, specialization skills, personal enjoyment, vocational training, physical development, and citizenship preparedness. These needs reflect the personal aspect and uniqueness of each individual.

Edwardsville High School provides curricular and extracurricular activities to meet these needs. These needs should be provided for in a safe, orderly environment by a variety of offerings and activities; by striving for excellence; by an opportunity for achievement; and by a continuous improvement in equipment, materials, facilities, instruction, and leadership. Instructional staff and support staff strive to design and implement these activities.

Edwardsville High School is continually evaluated so that it prepares for the future through input from students, teachers, administrators, the Board of Education, parents, community leaders, employers, and consultants.

GOAL STATEMENTS

Students:

1. To instill and develop a rich work ethic in each student that will cause the student to see schoolwork as the top priority.
2. To encourage each student to develop worthy social skills that exclude vulgar language, inappropriate demonstrations of affection, intimidation, and fights.
3. To develop higher-order thinking skills and problem-solving skills to foster a greater development of the minds.
4. To create an understanding of accountability for one's actions.
5. To inspire pride in and spirit at EHS.
6. To continually strive to perform academically up to one's greatest potential and ability.

Teachers:

1. To improve instruction through new or innovative ideas.
2. To enhance a positive school-wide harmony between staff members in different departments and with the administration.

Parents and the Community:

1. To involve more parents in school service work.
2. To involve more parents in the academic and social activities of their children.
3. To improve public relations between our school and the community.

Loyalty

We're loyal to you, EHS.

To your colors, we're true, EHS.

We'll back you to stand 'gainst the best in the land

For we know you are grand, EHS. Rah, rah.

So smash that blockade, EHS.

Go crashing ahead, EHS.

Our team is our fame protector.

On team, for we expect a victory from you, EHS.

Cha-he, cha-ha, cha-ha-ha-ha. Go, Tigers, go!

Cha-he, cha-ha, cha-ha-ha-ha. Go, Tigers, go!

EHS! EHS! EHS!

Fling out that dear old flag – black, orange in hue.

Lead on your sons and daughters fighting for you.

Like men of old on giants, placing reliance,

Shouting defiance, "Oskey, wah, wah!"

Amid the broad green plains that nourish our land,

For honest labor and for learning we stand,

And unto thee we pledge our heart and hand,

Dear alma mater, EHS!

2017-2018 DISTRICT 7 HANDBOOK: A GUIDE FOR PARENTS AND STUDENTS A copy of the 2017-2018 District 7 Handbook: A Guide for Parents and Students can be found on the District 7 website www.ecusd7.org.

SCHOOL CALENDAR

August

Aug. 14 Teacher Institute
Aug. 15 First day of Student Attendance – Full Day
Aug. 21 NO STUDENT ATTENDANCE

September

Sept. 4 Labor Day – NO STUDENT ATTENDANCE

October

October 2-7 Homecoming Week
October 4 Parade
October 6 Homecoming Football Game
October 7 Coronation and Dance
Oct. 6 District 7 Institute – NO STUDENT ATTENDANCE
Oct. 9 Columbus Day – NO STUDENT ATTENDANCE
Oct. 13 END OF 1ST QUARTER – Half-day Teacher In-service (PM); NO STUDENT ATTENDANCE (PM)

November

Nov 10 Veterans Day Observed– NO STUDENT ATTENDANCE
Nov 20 Full Day of Student Attendance Half-Day Parent Teacher Conf. 5:30PM until 8:30PM
Nov 21 Full Day Parent Teacher Conference 1pm-7:30pm; NO STUDENT ATTENDANCE
Nov 22 Half-Day Parent Teacher Conference; 8AM until Noon; NO STUDENT ATTENDANCE
Nov 23 Thanksgiving Day – NO STUDENT ATTENDANCE
Nov 24 Thanksgiving Holiday – NO STUDENT ATTENDANCE

December & January

Dec 20 END OF 2ND QUARTER & FIRST SEMESTER
Dec 21-Jan 1 Holiday Break; NO STUDENT ATTENDANCE (students return on January 2).
Jan 15 Martin Luther King Holiday – NO STUDENT ATTENDANCE

February

Feb 16 District 7 Teacher Institute - NO STUDENT ATTENDANCE
Feb 19 Presidents Day - NO STUDENT ATTENDANCE

March/April

March 9 END OF 3RD QUARTER
March 26 – 30 Spring Vacation – NO STUDENT ATTENDANCE

May/June

May 18 LAST DAY OF STUDENT ATTENDANCE; END OF 4TH QUARTER (if no emergency days used)
May 21 Teacher Institute (if no emergency days used)
May 26 Graduation

One (1) day of student attendance will be added for each snow/emergency day to a maximum of seven (7 days). Last day of student attendance is May 30 if ALL snow/emergency days are used.

ACADEMIC INFORMATION

GRADUATION REQUIREMENTS A minimum of 20 credits is required for graduation, 16 of which must be earned in academic subjects. Physical education and driver education are not included in the GPA. Each semester course passed is worth one-half credit, except for Driver Education and Quarter P.E. classes, which are each worth one-fourth credit. All students must be enrolled in a minimum of 5 credits, 2½ per semester.

A student may earn no more than two external credits through night school or correspondence. Students desiring to graduate early may not use credit earned through correspondence. Students must be enrolled for a minimum of an entire semester and have met the minimum graduation requirements before receiving a diploma. Extenuating circumstances may be reviewed by the administration.

Credit through Correspondence Courses

Only those students who are deficient in credits and are at risk of not graduating with their class may elect to earn credit through correspondence courses. Only elective classes may be taken, and no more than two (2) credits may be earned through this method. Students wishing to exercise this option must have the prior approval of their counselor.

REQUIRED COURSES A complete listing of required courses based on date of entry into ninth grade can be found in the College and Career Planning section of the Edwardsville High School 2017-2018 Course Handbook.

EARLY GRADUATION A student may apply for early graduation if he/she has met all the requirements for graduation. In addition to meeting the requirements for early graduation, a letter signed by the parent/guardian requesting such a privilege must be filed with the student's counselor. Letters may be obtained from a counselor. All graduation requests must be turned in to the appropriate counselor and assistant principal no later than two (2) weeks prior to the end of the semester. No early graduation requests will be accepted or considered after this time.

ACCEPTING TRANSFER CREDITS When a student transfers into the Edwardsville School District, it shall be the policy to equate transferred credits and grade placement as fairly and equitably as possible to the local school curriculum and graduation requirements. High school credits will be accepted from transfer students who attended high schools recognized and/or accredited by the North Central Association under strand 2.71 of the POLICIES AND STANDARDS FOR THE ACCREDITATION OF SECONDARY SCHOOLS. Credits from other high schools may be established through conferences with the student and the administration.

Educational efforts such as evening school, correspondence proficiency examination, military, or life experiences may be granted at the discretion of the building principal. Credits transferred will be transposed to equal the value of credits granted by like classes at Edwardsville High School. Special education transfers will be evaluated through a comprehensive screening appropriate to the handicapping condition and the Individual Education Plan.

PHYSICAL EDUCATION EXEMPTION Physical education is required for all students. Any junior or senior who meets the state requirement may request to be excused from physical education by having a waiver signed by the parent or guardian.

Occasionally, a student will be unable to participate in physical education due to an injury or illness. Students may be excused from participation for a period of time but must have a request signed by a physician. A student who is unable to get an immediate appointment to see a physician may be granted a medical excuse of no more than two days per semester by her/his administrator or school nurse. The parent/guardian must write a note stating the nature of the injury/illness to request this excuse.

Parents are cautioned that medical excuses will not be granted for normal or periodic discomfort such as sore muscles, headaches, runny noses, or menstrual cramps, except with a physician's statement or in severe cases. Any injury or illness which prohibits moderate exercise should always be evaluated by a physician.

GRADING Grades are issued quarterly. Credits for passing grades are issued at the end of each semester. Quarter grades are to be regarded as grades in progress. They are not recorded on a student’s permanent record. Final average and rank are based on all semester grades earned from the 9th grade through the 12th grade. All courses are included in determining the grade point average and class rank, except Physical Education and Driver Education. Courses at EHS are taught in the traditional and weighted classifications. Grades received in all classes—except Physical Education and Driver Education—are given a numerical value according to the following (grade point average and class rank and standing are affected by the grade as well as the course weight):

<u>Traditional</u>	<u>Weighted</u>
A = 4	A = 5
B = 3	B = 4
C = 2	C = 3
D = 1	D = 2
F = 0	F = 0

TRANSFER STUDENTS In order for a transfer student to receive weighted grading on course work taken at her/his previous school, Edwardsville High School must also offer the same weighted honors/accelerated courses.

STUDENT GRADE REVIEW Students at Edwardsville High School shall have one opportunity to retake a course and substitute the higher grade earned the second time the course is taken if the following conditions are met:

- The student must be enrolled at Edwardsville High School.
- The student must have previously taken the course in question and earned a “D” or “F” the first time he or she took the course; and
- The student must earn a higher grade during the second taking of the course.

If all such conditions are met, the higher grade earned shall be formally substituted on the student’s transcript and permanent record. A student shall be permitted only one opportunity to earn a substitute grade in any one course. Nothing in these procedures requires the District to re-offer a course no longer contained in the District’s curriculum or to offer a course at any particular time. Students must notify their counselor before retaking a class.

USE OF TECHNOLOGY The District Technology System was established to comprise part of the school curriculum and is intended to function in support of that curriculum and of students’ mastery of the curriculum. Although the Internet and online services afford access to legitimate sources of information for academic and educational purposes, they also enable access to materials which may be illegal, obscene, indecent, or inconsistent with the District’s educational mission. The use of all elements of the District Technology System including the Internet shall be consistent with the District’s educational mission and the curriculum. The effective operation of the District Technology System depends upon the existence and enforcement of guidelines for the efficient, ethical, and legal use of its resources. The District has adopted and enforced guidelines that limit the use of the System to educational purposes, and describe acceptable and ethical use of the System. Any student whose personal web site, blog, or other form of digital presence or other activity involving electronic technology causes, or can reasonably be expected to cause, a substantial disruption of the school environment may be subject to discipline, without regard to whether that activity or disruption involved use of the District Technology System. (Please refer to *2017-2018 District 7 Handbook: A Guide for Parents and Students* for specific infractions and consequences.)

PROGRESS REPORTS/GRADE REPORTING Progress reports, which are not permanent recorded grades, are issued twice per semester. Quarter grades are issued at the end of each quarter. Semester grades are issued at the end of each semester and are permanently recorded grades. Progress reports are sent home midway through each quarter. Grade reports are issued approximately one week after the end of the quarter.

Parents are encouraged to telephone their child’s teacher (656-7100) to discuss their child’s academic progress and to arrange a conference. Counselors may also be contacted to arrange a conference.

CLASSIFICATION OF STUDENTS Students will be classified at the beginning of each school year following summer school. First year students will be classified as freshmen, second year students who have earned at least five (5) credits will be classified as sophomores, third year students will be classified as juniors, and fourth year students who have earned at least fourteen (14) credits will be classified as seniors.

To stay on track for graduation, students should pass five (5) credits per year and complete the required courses for graduation. Twenty credits are required for graduation.

SPECIAL PROGRAMS

GIFTED PROGRAM High school students are recommended for honors or advanced placement classes and may self-select these classes as well. Students must maintain a B average in a content area to select advanced classes the following year. High school counselors will work with students each year to register for appropriate level courses.

HONOR ROLL Students who receive high grades earn placement on the honor roll each time grades are issued. In order to be listed, a student must have at least a 3.5 average in all courses and receive grades for at least four academic courses. Those students who have a straight “A” average (4.0) in all academic courses will be placed on the high honor roll.

HOMEBOUND PROGRAM The purpose of homebound and hospital instructional service is to provide for the continued education of eligible students who are confined to their homes or to a hospital because of temporary or permanent handicaps. A medical certification report must be provided, and it must estimate that the pupil will need the special service for a minimum of two weeks. Students suffering from common childhood contagious diseases and upper respiratory tract infections, which are relatively uncomplicated, should not be referred for home instruction.

Students who go on homebound status may find their courses reduced due to the impossibility of teaching all courses in off-campus situations. Homebound students may not be able to maintain a normal class load. Contact the Main Office for more information regarding homebound instruction.

EHS and EHS SOUTH SCHEDULE

Period	EHS	N.O. NELSON	South
1	7:20 - 8:20	7:35 - 8:22	7:15-8:15
2	8:26 - 9:20	8:25 - 9:12	8:21 - 9:15
3	9:26 - 10:20	9:15 - 10:02	9:21 - 10:15
4 LUNCH	10:20 - 11:50	11:10 - 11:56	10:21 - 11:45
5	11:56 - 12:50	11:59 - 12:45	11:51 - 12:45
6	12:56 - 1:50	12:48 - 1:34	12:51 - 1:45

N. O. NELSON CAMPUS SCHEDULE

MORNING SESSION

Bus departure at EHS for Nelson @ 7:20 a.m.

Bus departure at Nelson for EHS @ 10:06 a.m.

AFTERNOON SESSION

Bus departure at EHS for Nelson @ 10:55 a.m.

Bus departure at Nelson for EHS @ 1:37 p.m.

Dismissal at EHS @ 1:50 p.m.

STUDENT SCHEDULES

SCHEDULE CHANGES Students should involve parents, teachers, and guidance counselors to ensure their course selections are appropriate to their needs and interests.

In general, schedule changes are discouraged after school has begun. However, special circumstances may arise.

Track Changes: Students may request track changes from one ability level to another at any time during the first or third quarters. Parent permission and the permission of the respective teachers are required before a track change can be made.

Dropping a Course for a Study Hall: Students may request to drop a course to add a study hall during the first five weeks of a semester without penalty. This may be requested providing a study hall is not already in their schedule. If a student does have a study hall and still wishes to drop a course, a grade of "F" and no credit for the course will be reported and calculated for the student's semester report card. Parent permission is required to drop a course and add a study hall. If a student drops a class after five weeks into the semester, a grade of "F" will be reported.

Section Changes: If a student wishes to make a section change, at least one of the following criteria must be met:

1. The student has taken and failed a course with the assigned teacher,
2. The student has had a documented conflict with the assigned teacher; or
3. The student has been enrolled into the wrong course for the intended subject area.

STUDENT SERVICES

GUIDANCE INFORMATION All students at Edwardsville High School are assigned a guidance counselor. For 2017-2018, counselor assignments will be as follows:

2017-18 Counselors Assignments	
A-Fa	Heather Neese
Fe-Lab	Sally Atwood
Lac-Rob	LaShonda Coleman
Roc-Z	Chung Baker

The counselor's primary role is to provide academic advisement. However, when students are faced with challenges, counselors will provide personal support as well. As an academic advisor, the counselor assists students in making course selections that are appropriate for the students' abilities and future goals. The counselor will notify students of graduation requirements, concerns about grades, college or career requirements, testing, etc. The counselor also acts as a reference for college, scholarship, and/or job applications.

VOCATIONAL PLANNING Good vocational planning and career exploration begin when we select classes. A variety of courses are offered in the high school that will provide students with experiences introducing them to the world of work. If a student desires an entry-level job upon graduation, it is advisable to follow a specific sequence of courses in a particular vocational field. Students should work with their counselor to establish the appropriate course subject pattern.

CAREERS It is never too early to begin exploring the world of work. As a part of the registration process, time is devoted to careers and the impact high school courses have on these future opportunities. Speakers are sometimes brought in to give first-hand information about specific jobs. Because not all students plan to attend college, information on trade and technical schools, military options, and employment opportunities is also made available.

REGISTRATION The registration process for next year's classes begins prior to the end of the first semester. The Edwardsville High School Course Handbook will be distributed at this time. In addition to course descriptions, this handbook also contains information covering graduation requirements and includes a four-year planning guide. The Course Handbook can also be viewed on-line at www.ecusd7.org/EHS/guidance.

COLLEGE PLANNING Many students choose to continue their education beyond high school. As they enter their junior year of high school in particular, the focus on options for the future becomes more distinct. The counselor works with each student to make him/her aware of tests, course requirements, and procedures necessary for college entrance. In addition, representatives from many colleges meet with our students in the Guidance Office throughout the school year. Catalogs and applications are all readily available to help make choosing a college easier. Specific information about applying for college, scholarship eligibility, and financial aid will be made available during the junior year.

TESTING DATES AND DESCRIPTIONS Information regarding testing, including ACT and AP exams, can be obtained from your counselor. You may also visit the testing websites listed in the descriptions below:

ACT (American College Testing): The ACT is required for admission to many colleges and institutions, including all state-supported universities and some public community colleges in Illinois. Illinois high school students who want to compete for Illinois State Scholar Awards must take this test in their junior year. The ACT assessment format is comprised of four tests: English, Mathematics, Reading, and Science Reasoning. The Writing test is optional. It will provide four test scores and a composite score plus two sub-scores in English and Reading and three sub-scores in Mathematics. The test is given five times each year. It is given at Edwardsville High School in October 2017 and April 2018. Please meet with your counselor if you are interested in taking the ACT during this time. Please visit the ACT website at www.actstudent.org for more information.

SAT (Scholastic Aptitude Test): The SAT is given on several Saturday test dates throughout the year. The SAT is required for admission to certain colleges and universities. Most institutions will accept or prefer scores from junior year testing (spring and summer before senior year). A few schools require it to be taken in the senior year, no later than December. Some institutions requiring the SAT also require one or more achievement tests for admission. Students should refer to each college's catalog for specific information on which tests are recommended. Please visit <https://collegereadiness.collegeboard.org/sat> for more information.

ADVANCED PLACEMENT TESTS: These tests are given in several subject areas. In previous years, tests in Advanced Placement English, Calculus, Advanced Chemistry, Honors Programming, Art, Biology, Human Geography, Macroeconomics, Microeconomics, and others have been given. Students who score well may be able to obtain college credit and/or proficiency from certain courses. AP tests are scheduled for May 2018. Please visit the AP website at apcentral.collegeboard.com for more information.

ARMED FORCES VOCATIONAL APTITUDE BATTERY: The ASVAB test will be given to interested juniors and seniors in the fall. This test is used by the military to help determine your abilities in both academic and vocational areas and must be taken if you wish to enter the armed services. Students who want to take this test must sign up in the Guidance Office during the last week in October and first week in November. Please visit www.military.com/ASVAB for more information.

PSAT/NMSQT (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test): This test is required for all students who wish to be considered for a National Merit Scholarship. A very high test score is required to become a semifinalist. This is also the test African-American students must take to compete for scholarships from the National Achievement Program for Outstanding African American Students. The PSAT/NMSQT is a multiple-choice test that measures verbal and mathematical reasoning ability important for success in college. It is recommended that this test be taken in the junior year. It will be given at the high school in October 2017. This test is not required for college admission. Registration is done by the student in the guidance office during the second week in October. Please visit www.collegeboard.org for more information.

IBHE REQUIREMENTS: The Illinois Board of Higher Education (IBHE) has established the following admission requirements that apply to most state universities in Illinois. These course requirements are used in combination with college test scores and class rank to determine admissions eligibility.

- English - Four (4) years
- Mathematics - Three (3) years (Introductory through Advanced Algebra, Geometry, Trigonometry, Computer Programming)
- Social Studies - Three (3) years (emphasizing History and Government)
- Science - Three (3) years (Laboratory Science)
- Two (2) years from any of these four areas - Foreign Language, Music, Art, and Vocational Education

Each university has established requirements for admission that are unique to its institution. Students should work closely with their counselor and the colleges involved insuring that they understand each school's expectations.

NCAA DIVISION I AND II COURSE REQUIREMENTS: NCAA initial eligibility will be evaluated under the 16 core-course rule.

SIXTEEN (16) CORE-COURSE RULE

- Four (4) years of English
- Three (3) years of Mathematics (Algebra I or higher)
- Two (2) years of Natural/Physical Science (one year of lab if offered by high school)
- One (1) year of additional English, Mathematics, or Natural/Physical Science
- Two (2) years of Social Science
- Four (4) years of additional courses (from any area above or Foreign Language, non-doctrinal religion/philosophy, computer science*)

This information is available from the student's counselor or online at www.ecusd7.org/ehs/Guidance or www.ncaaclearinghouse.net.

COLLEGE FAIRS: DATES AND DESCRIPTIONS

- October 22, 2017 - National College Fair
- TBD - SIUE College Fair
- February 25, 2018 - Metro East College Fair

See your counselor for specific dates and locations.

NATIONAL COLLEGE FAIR: The National Association of College Counselors will be hosting its college fair on October 22, 2017, on the campus of St. Louis University. Representatives from over 250 colleges will be available to meet with students and parents.

METRO EAST COLLEGE FAIR: Representatives from 100 colleges will be at Southwestern Illinois College on February 25, 2018. Parents and students are invited to meet with these college representatives. A financial aid seminar will also be presented.

SOUTHERN ILLINOIS UNIVERSITY-EDWARDSVILLE COLLEGE FAIR: A regional college fair will be held at SIUE and the date, time, and event information will be posted at <http://www.siue.edu/undergraduate/ircf.shtml> in August 2017. Representatives from over 100 colleges will be available to students and parents. Representatives from trade and technical schools will also be available. A financial aid and career seminar will also be presented.

Financial aid workshops are held at Edwardsville High School in the fall for seniors and parents and in the spring for juniors and parents. Dates, times, and locations will be sent to parents and posted on our web site and Facebook page.

SCHOLARSHIPS Throughout the school year, specific scholarships are announced to students over the intercom and are also printed in the daily high school announcements. Please remember that there is no guarantee that every scholarship listed will be available each year. Scholarship applications may be accessed in the student services office. Some of the scholarships offered are listed below.

ALPHA KAPPA ALPHA SORORITY INC-ALUMNI CHAPTER UPSILON PHI OMEGA-EDWARDSVILLE: Based on scholastic scores and community service. May deadline.

AMERICAN LEGION AUXILIARY SCHOLARSHIP: This award in honor of Gladys and Joseph Aubrecht recognizes seniors who have outstanding character and citizenship. April deadline.

AMERICAN LEGION AWARD: This scholarship program was established for sons and daughters of members of the American Legion. It was developed to assist these students with their education beyond high school. March deadline.

AMERICAN SOCIETY OF MILITARY COMPTROLLERS SCHOLARSHIP: Students must be entering into a field of study directly related to financial/resource management. January deadline.

ANDERSON HOSPITAL AUXILIARY SCHOLARSHIP: Available to students accepted into, or currently enrolled in, a hospital-related health care professional curriculum and who have a 3.5 GPA. May deadline.

TheBank of Edwardsville COMMUNITY SCHOLARSHIP PROGRAM: For seniors, based on positive leadership and character in school and community activities. February deadline.

EMMA DOROTHEA MARIA BOHM EHS EDUCATIONAL SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in K-12 education or in business.

FREDERICK AND SOPHIA BLUME BOHM EHS EDUCATIONAL SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in agriculture or vocational trades.

WILBUR HARRISON SMITH BOHM EHS EDUCATIONAL SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in K-12 education.

WILLIAM HENRY AND EMMA SMITH BOHM EHS EDUCATIONAL SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in agriculture or K-12 education.

BUSINESS AND PROFESSIONAL WOMEN OF EDWARDSVILLE: The Lena Stanley scholarship is offered to a female student with high scholastic achievement who is active in school, church, or community activities. April deadline.

CATHOLIC WOMEN SCHOLARSHIP: Sponsored by the Springfield chapter of the National Council of Catholic Women to recognize outstanding leadership of female high school seniors. March deadline.

CHARLES T. RICHARDS SCHOLARSHIP: Awarded to a high school senior with financial need and plans to enroll in a math or science-related field at the University of Illinois.

DIRTY DOZEN COLLEGE SCHOLARSHIP: This award was established by fifteen graduates from the class of 1953 who wished to help students going to college to further their education. January deadline.

DIRTY DOZEN VOCATIONAL SCHOLARSHIP: This award was established by fifteen graduates from the class of 1953 who wished to help students going to a trade or technical school to pursue vocational training. January deadline.

DORIS DANKENBRING MEMORIAL NURSING SCHOLARSHIP: Must be accepted into a nursing program. March deadline.

Sallie Clark and Jon Davis EEA Memorial Scholarship: For seniors planning to pursue a teaching career. March deadline.

GOSHEN ROTARY SCHOLARSHIP AWARD: This scholarship is based on academic ability, merit, character, and community service. Residents of Glen Carbon are eligible to apply. May deadline.

GREATER EDWARDSVILLE AREA COMMUNITY FOUNDATION FINE ARTS SCHOLARSHIP: This scholarship is for students interested in pursuing a career in fine arts. February deadline.

ILLINOIS SOCIETY OF PROFESSIONAL ENGINEERS: Recognizes students who will be attending and majoring in an accredited engineering college. February deadline.

JUNIOR SERVICE SCHOLARSHIP: The Edwardsville/Glen Carbon Chapter gives this award to a senior girl who plans to continue her education. March deadline.

KIWANIS CLUB OF EDWARDSVILLE: Offers scholarships for vocational students whose educational goals do not lead to a college degree. April deadline.

KNIGHTS OF COLUMBUS-EDWARDSVILLE: This scholarship will be awarded to a son or daughter of a Council 1143 member or a member of the Catholic Church. May deadline.

KNIGHTS OF COLUMBUS-GLEN CARBON: Must be a registered parishioner of St. Cecilia Church. May deadline.

MARGARET LELENIEWSKI MEMORIAL SCHOLARSHIP AWARDS BY CODE ENFORCEMENT OFFICIALS OF SOUTHERN ILLINOIS: Must be in the upper 40% of class. April deadline.

LINCOLN SCHOOL ALUMNI FOUNDATION: Award given to a deserving African American senior who resides in Edwardsville. April deadline.

LUMBER AND MATERIAL DEALERS ASSOCIATION: The Illinois chapter sponsors scholarships to students pursuing lumber and building material career majors at Illinois colleges and universities. April deadline.

MADISON COUNTY FARM BUREAU: Scholarships for college students who major in agriculture or ag-related courses of study. They are awarded on the basis of scholastic ability. February deadline.

NAACP SCHOLARSHIPS: The Edwardsville Chapter is sponsoring the Mary and Ray Jones Scholarship for an African American student who has maintained at least a C average in high school. May deadline.

NATIONAL DEFENSE TRANSPORTATION ASSOCIATION (NDTA) SCHOLARSHIP: For students planning to enroll in a program related to business or transportation logistics or physical distribution. March deadline.

SAE ENGINEERING: Scholarships for students enrolling in an engineering program accredited by the Accreditation Board of Engineering and Technology. December deadline.

SHARON PETTY FIELD HOCKEY SCHOLARSHIP Open to all senior EHS Varsity Field Hockey players, who must exemplify the values of leadership, integrity, and sportsmanship.

CHRISTIAN PHILLIP AND FRANCES KAISER SMITH EHS EDUCATIONAL SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in agriculture or business.

SIU CHANCELLOR'S SCHOLARS PROGRAM: Must have an ACT score of 26 or above, rank in the 90th percentile of class and have demonstrated leadership skills. December deadline.

SOUTHWESTERN ELECTRIC COOPERATIVE: This award is for a student whose parents are active members of Southwestern Electric Cooperative, Inc. February deadline.

CHARLES ALVIN AND FRANCES BOHM WENTZ EHS EDUCATION SCHOLARSHIP: This award is granted to a graduating senior who will be majoring in K-12 education.

CHARLES A. WENTZ, JR. BUSINESS AND SCIENCE SCHOLARSHIP: This award is granted to outstanding seniors who will be majoring in business, mathematics, or science. January deadline.

CHARLES A. WENTZ, JR. ENGINEERING SCHOLARSHIP: This award is granted to outstanding seniors who will be majoring in engineering. January deadline.

CONRAD ANTON AND LOUISE SEHNERT WENTZ EHS EDUCATION SCHOLARSHIP: This award will be granted to a graduating senior who will be majoring in business.

YWCA FUTURE LEADER AWARD: The Alton YWCA provides a scholarship to a deserving young woman who plans to pursue a post-secondary education program. February deadline.

KEY WEBSITES

College Information Sites:

www.Petersons.com
www.usnews.com/college
www.princetonreview.com

Financial Aid Information

www.fafsa.ed.gov
Obtain the financial aid application required by nearly all colleges, universities, and trade schools.
www.fafsa4caster.ed.gov
www.pin.ed.gov
Obtain the electronic signature required for the student and parents.
www.collegezone.com
IL financial aid planning information

NCAA Eligibility

www.eligibilitycenter.org
To gain eligibility to participate in Division I or II athletics at the collegiate level. Counselor needs page 1 and 2 transcript release forms.

Selective Service

www.sss.gov *Registration is required of all males within 30 days of their eighteenth birthday.*

Interest Inventories

www.careercruising.com *username: edwardsville*
password: high
www.wincareers.com *username: wincareers*
password: ilil

Homework Help

www.homeworkcentral.com

www.homeworkhelper.com

Scholarships

www.ecusd7.org/ehs/guidance/scholarships.asp

www.Fastweb.com

www.collegezone.com

www.careercruising.com

Entrance Essays

www.EssayEdge.com

Samples and hints for writing essay

ACT www.actstudent.org

SAT <https://collegereadiness.collegeboard.org/sat>

Send transcripts via www.parchment.com

STUDENT IDENTIFICATION (ID) CARDS

The purpose of wearing a required ID card is to provide a safe and secure educational environment at Edwardsville High School. ID cards assist staff in identifying students, and they also provide access to Media Center services and various school-sponsored events. Each student will be issued a complimentary identification card and lanyard at registration that he/she is required to wear at all times while on school property and on the school bus. Students may purchase additional ID cards for \$2.00 each and lanyards for \$1.00 each at registration.

Any student who loses his/her identification card will be required to purchase a replacement ID card and lanyard for \$5.00. Students not in possession of an identification card will be required to obtain a temporary ID sticker. Students who habitually do not have an ID card will face progressive disciplinary action.

All students must wear a lanyard and ID around their neck and on the outside of their clothing at all times during the day while on school property and the school bus. The ID must be clearly visible on the front of the student. No decorative stickers or defacing of any type is allowed on the ID cards.

Students defacing their ID card will be required to purchase a new ID card and may face disciplinary action. Any student found wearing an ID that is not his/her own will face disciplinary action.

Students reporting to the office before school for a new ID must pay for the replacement and will not be subject to any discipline. However, students late to class as a result of securing a replacement ID or temporary ID will be marked tardy.

STUDENT SERVICES

STUDENT LOCKERS The school is not responsible for lost or stolen items, including textbooks. With that in mind, **do not bring valuable items or large amounts of money to school.** Lockers are owned by the school and may be opened by school authorities at their discretion. Students are responsible for the appearance and condition of their lockers. Nothing can be permanently attached, glued, or stuck on the inside or outside of lockers. Use of magnets inside lockers is acceptable. Sharing of lockers is prohibited and will result in disciplinary action. Students are furthermore permitted to use only their assigned lockers. **Only you can prevent theft by locking your lockers and by not bringing valuable items to school.** If a problem arises concerning lockers, please see the receptionist in the Main Office. Do not give other students the combination or the key to your lock.

STUDENT PARKING AND DRIVING RULES The Edwardsville School District provides free bus transportation to every student who lives more than a mile and a half from school. However, some students prefer to use the privilege of driving to school. Students are allowed to park only on the designated student parking lots and with an issued parking permit. Also, students must submit the following in order to be eligible for a parking sticker and must abide by the following regulations:

1. Student parking stickers must be displayed at all times.
2. All student parking spaces will be assigned through a lottery in conjunction with the District 7 attendance policy. The lottery criteria are as follows:
 - a. Seniors selected first; juniors, second; and sophomores, third.
 - b. All fees and fines must be paid in full.
 - c. Emergency forms must be completed, signed, and submitted.
 - d. Students must submit a copy of their driver's license.
 - e. Students must submit a copy of their insurance card.
 - f. Students must provide their license plate number.
 - g. Students must submit a check for \$175.
 - h. Self-addressed, stamped envelope must be included.
3. Each student vehicle **must** have an EHS parking sticker affixed to the windshield on the driver's side.
4. If a parking sticker needs to be replaced, a new sticker will be issued for \$10.00.
5. Student vehicles are to be parked in designated areas only.
6. Students may purchase a parking sticker for \$150, which is nonrefundable.
7. The speed limit is 5 MPH.
8. Driving on District 7 properties is a privilege that will only be extended to those students who are good EHS citizens. Driving privileges will be revoked for at least one (1) quarter for the reasons below.
 - a. Suspension days from behavior referrals or attendance problems which total to seven (7). Students will have parking stickers confiscated and revoked after seven (7) days of suspension, after seven (7) attendance referrals, after a combination of suspension days and attendance referrals which total seven (7), or after a closed campus violation. Once a student's sticker is confiscated as a consequence for suspensions, attendance referrals, or violating closed campus, the student's parking space will be sold to a student on the waiting list. After 85 school days, students who have had stickers revoked may apply to be on the waiting list for parking sticker sales.
 - b. Cited for reckless driving.
 - c. Third time cited for failure to display sticker.
 - d. Third time cited for loitering in cars or on parking lot.
9. Students are not allowed to drive to the N.O. Nelson Complex for any reason. Students must ride the bus to and from both locations. If you miss the bus, report to the main office at EHS.
10. Seniors who graduate early or transfer are to turn in their parking stickers to their assistant principal on the last day of their attendance. Administration will be reissue parking stickers.
11. Inappropriately parked vehicles or vehicles without an authorized parking sticker will be towed at the owner's expense.
12. Only students who are siblings or who reside in the same home may share a parking sticker.

Drivers may not use the Sports Complex entrance or exit or parking lot in order to circumvent traffic in front of the high school. Any violation of this type may result in school discipline.

Please refer to Page 28 – Parking Privileges - for information regarding the impact of attendance on parking privileges.

DINING STUDENTS ARE TO OBSERVE THE FOLLOWING:

1. Only EHS students and employees may eat in the cafeteria or Commons Area.
2. Place trash in a trash container and leave tables, chairs, and the floor free of all debris.
3. Return food tray to the designated area.
4. Cooperate with cafeteria personnel and monitors.
5. Food and drink will only be permitted in the Commons or Commons patio area.
 - a. Students may not take food or drink items out of the Commons and into other parts of the building.
 - b. Students who bring sack lunches from home must store their food in suitable containers, and it must remain in their lockers until the lunch period.
 - c. No food from outside vendors may be brought onto the campus for delivery to students.
6. Students who fail to comply will receive disciplinary consequences.

Students must be in the EHS Commons or other designated areas of the building during his/her scheduled lunch period. All other parts of the building and grounds are OFF LIMITS.

LOST AND FOUND Lost articles will be kept in the Main Office. If not claimed by the end of the current quarter, items will be disposed of or donated to charity. **The school has no insurance to cover losses and will assume no liability for any item lost or stolen.**

MEDIA CENTER

The Media Center is available to students before and after school and during the regular school day with a pass from that period's teacher. Teachers are encouraged to orient their students to the Media Center through the Media Center staff.

GUIDANCE

The counselor's primary role is to provide academic advisement. As an academic advisor, the counselor assists students in making course selections that are appropriate for the students' abilities and future goals. Proper course selection, with careful attention to a student's abilities, interests, and future goals, helps to avoid difficulties. The counselor will notify students of graduation requirements, concerns about grades, college or career requirements, testing, etc. The counselor also acts as a reference for college, scholarship, and/or job applications. Counselors meet more frequently with students each year during the registration process. Also, as progress reports and grade cards come out, counselors are especially active with teachers, parents, and students in resolving academic conflicts.

When students are faced with challenges, counselors will provide personal support as well. Throughout the four years of high school, counselors know and work with their students in every aspect of high school life. In addition, counselors are available to address specific problems students may be experiencing. Students and parents are strongly encouraged to contact counselors whenever a problem arises. They are always there when help is needed.

HEALTH SERVICE

CLINIC The health service offered by the school district is to be viewed as a valuable supporting service. The Health Clinic is the office station for the nurse. The nurse is scheduled to be in our building each day; however, special or emergency needs throughout the District may cause minor alterations in a set schedule. It is necessary for students to obtain passes from their teachers or administrator before reporting to the nurse. **Under no circumstances may a student who is ill leave school without checking with the school nurse or an administrator.** The nurse or administrator must contact the parent/guardian prior to the student leaving school. **Students may not make their own arrangements to leave school.**

MEDICATION POLICY Edwardsville Community Unit School District 7 has adopted a policy regarding administration of medication (including non-prescription medications such as aspirin and Tylenol) during school hours and at school-related events. A student who needs medication to be administered during school hours or school-related events must have submitted a completed request for MEDICATION TO BE ADMINISTERED AT SCHOOL FORM. A student may possess medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has authorized the student to carry and self-administer the medication and has completed and signed the form entitled "Request for Medication to be Administered at School." If authorized by the student's physician and the student's parent/guardian and physician have completed the form entitled "Request for Medication to be Administered at School," a student may carry and self-administer an epinephrine auto-injector. If authorized by the student's physician and the student's parent/guardian and physician have completed the form entitled "make Request for Medication to be Administered at School," a student may also possess the supplies and equipment necessary to manage their diabetes pursuant to a physician-approved Diabetes Care Plan. Please see the building principal or nurse regarding the District's medication policy and to obtain required forms.

The STUDENT INFORMATION FORM is the **only source** for school personnel to know **whom** to contact in the event of a serious injury or illness, and exactly **how** to contact these persons. It is **imperative** that the information on this form **be kept current** at all times.

STUDENTS WITH DIABETES A diabetes care plan will be developed for any student who seeks assistance with diabetes care in the school setting. It is the responsibility of the student's parent or guardian to share information regarding the student's diagnosis, recommended treatment, and required medication upon the initial diagnosis or any change to the treatment plan. Parents must provide the student's health care provider's instructions concerning the student's diabetes management in writing to school staff. The diabetes care plan shall include the treating health care provider's instructions concerning the student's diabetes management during the school day, including a copy of the signed prescription and the methods of insulin administration.

STUDENTS WITH LIFE THREATENING FOOD ALLERGIES THE District has implemented a life threatening food allergy management program which identifies students with life-threatening food allergies, prevents exposure to known life-threatening food allergens, responds to life-threatening allergic reactions to food, and educates and trains school personnel who interact with students with life-threatening food allergies on the management of students with life-threatening food allergies. Parents of students with life-threatening allergies must provide the District with written documentation from the student's health care provider which identifies the allergy upon diagnosis and annually thereafter.

SCHOOL SAFETY

THE SCHOOL RESOURCE OFFICER MISSION STATEMENT. The Edwardsville Police School Resource Officer Program places an officer in the high school in an effort to create and maintain a safer learning environment. The SRO should be viewed as a resource person. The SRO acts as a law enforcement officer, a law-related counselor, and a law-related guide. As a law-related counselor, the officer provides legal guidance to students and acts as a link to support services both inside and outside the high school. As a law-related guide, the officer will share special law enforcement expertise in the classroom to promote a better understanding of our laws upon request. The officer welcomes visits from all students, parents, and staff members.

SCHOOL SAFETY OFFICER PROGRAM. School safety continues to be a top priority for District 7. The Board of Education is committed to safety measures that include locking all but the front doors after school begins and hiring a School Safety Officer for each building. The officers ensure that access to the building is limited to authorized individuals; that building security and safety procedures are followed; and that Board policies related to security, safety, and conduct are followed. Any visitor to school will be required to check in with the School Safety Officer upon entering the building. Visitors must have a photo ID to gain entrance to District 7 schools.

VIDEO SURVEILLANCE All campus buildings and grounds, both interior and exterior, are owned by the school. Students have no reasonable expectation of privacy while on school property. All campus grounds, building classrooms, commons rooms, and hallways are subject to video surveillance, and the students are hereby notified of the school's intent to use such video surveillance throughout these locations.

SAFETY ALERT PROGRAM. District 7's safety and weather alert system consists of three components: an email safety alert system, a telephone broadcast system, and a web alert system.

SAFETY ALERTS – VIOLENCE The system is used to alert parents to *viable* threats and/or to dispel rumors. Students sometimes attempt to use fear to manipulate others around them—often because they think it's funny or just want to have a day off. All threats will be treated seriously and will be investigated by the District and public safety officials. Anyone responsible for threats faces tough penalties, including possible expulsion from school and criminal prosecution.

SAFETY ALERTS – WEATHER The system is used to alert parents to cancellation of school due to inclement weather.

SAFETY ALERT NOTIFICATION A message will be posted on each alert system, stating one of the following:

- There are no current safety alerts; please disregard rumors.
- There is a viable threat.
- School has been cancelled due to inclement weather.

Parents can access safety alert information in four ways:

- Subscribe to the email alert system at www.ecusd7.org/alert/subscribe.asp
- Parents will receive messages by phone on the numbers listed on their child's Student Information Sheet
- Visit the District's website at www.ecusd7.org/alert

Subscribers to the Email Alert system will not be able to reply to the system. Callers to the hotline will not be able to leave messages.

PICK-UP PROCEDURES IN THE EVENT OF THE EVACUATION OF STUDENTS TO AN ALTERNATE FACILITY

- **Prepare your child.** Children who are prepared experience less fear and hysteria. Let your child know who can make the pick-up at school if you are unable to do so. Reassure your child that he/she will be cared for until you arrive.
- **Keep your child's emergency contact information up-to-date.** The only people other than yourself who will be allowed to pick up your child are those whom you authorize on the Student Information Sheet. No student will be allowed to leave with another person, even a relative, unless the school has prior written permission from the parent/guardian.
- **Remain calm.** It is imperative that you do not strain resources that are attempting to direct and maintain emergency responses. Follow all instructions given by School and Emergency Response Officials to facilitate an orderly process.
- **Do not call school and tie up the school phone.** Information will be disseminated to parents through the school district's Telephone Broadcast System, Email Alerts, and Web Alerts (www.ecusd7.org).
- **If possible, walk from your home.** Parent parking areas will be congested. Ride with another parent if possible.
- **Park only in areas designated for parents.** Do not park in other areas that may be designated for emergency response vehicles or areas that may block an orderly flow of traffic.
- **Do not attempt to pick up your child directly from the student assembly area.** Parents and authorized adults must first report to the Student Request Table.
- **Bring a government-issued, photo ID with you to the Student Request Table and Student Release Table.** Students will only be released to their parents or to an adult designated on the child's Student Information Sheet.
- **Talk to the Parent Information Officer if you have any questions.** This will help the Student Release Team avoid bottlenecks at the Student Request and Student Release Tables.
- **Pick up all students for whom you are authorized.**
- **Sign out at the Student Release Table. The staff will locate and bring your child to you.** No student will be released without a parent signature, noting time of release, destination, and phone number.
- **Leave the campus immediately after being reunited with the student.**
- **Information from the school district on retrieving student property that may still be left on school property will be forthcoming.**

NOTIFICATION REGARDING STUDENT ACCOUNTS OR PROFILES ON SOCIAL NETWORKING WEBSITES State law requires the District to notify students and their parents/guardians that school officials may request a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website. This request may be made only if there is reasonable cause to believe that the student's account contains evidence that he or she violated a school disciplinary rule or Board policy.

GENERAL INFORMATION

OFFICE HOURS The Main Office is open from 7:00 a.m. to 4:15 p.m. The phone number is 656-7100. The main extensions follow: Athletic Director, ext. 20213; Attendance, ext. 20103 (Grades 10 & 12) and ext. 20102 (Grades 9 & 11); Guidance, ext. 20130; and Nurse, ext. 20161.

SCHOOL CLOSING ANNOUNCEMENTS In the case of inclement weather conditions, please do not call the high school. The District will contact the following radio/TV stations for the airing of closing announcements. The following stations make closing announcements:

KMOX-AM (1120), KMOV-TV Channel 4 News, WSIE-FM (88.7), KSDK-TV Channel 5 News, WBGZ-AM (1570), FOX 2 NEWS KTVI News 30, ECTV - Channel 993, Local Access TV

ACTIVITY BUS Activity buses are available every day after school. Only students who are regular bus riders and listed as participants in school activities or who obtain bus passes from teachers may ride the activity buses home.

AFTER-HOURS VOICE MAIL District 7's voice mail system is shut down at 4:15 p.m. daily. People who wish to leave voice mail should do so during regular business hours.

ACCREDITATION Edwardsville High School is a fully accredited, approved, and recognized four-year comprehensive high school. Edwardsville High School is approved by the Illinois State Board of Education.

PROCEDURE FOR HOME/SCHOOL PROBLEMS The faculty and administration of EHS are sincerely interested in the educational welfare, rights, and responsibilities of the students. Occasionally, a problem may arise between a student and/or parent and EHS. If there is a problem in the classroom, you are encouraged to contact the teacher by calling the high school office. Should you have a problem with an EHS policy or procedure, please call or see an administrator. If you do not receive satisfaction from the teacher or assistant principal, you may contact the principal or superintendent or her designee and finally, the Board of Education. Every effort will be made to find a fair solution to any problem.

Good communication between the home and school is the key ingredient to stopping or solving a problem. Please begin your complaint with the proper person, which will almost always be the teacher and/or administrator.

VISITORS TO SCHOOL BUILDINGS District 7 policy requires that all persons entering a school building sign in with the School Safety Officer and report to a designated school official. All those desiring to visit or observe in a classroom must first request an appointment in writing with the Building Principal, setting forth the proposed purpose and duration of the visit. The principal will determine whether to permit the visit or observation. In determining whether to grant a visit to a classroom, the principal will consider a variety of factors, including the reason for the visit, the potential impact of the visit upon the environment, whether alternative means exist for achieving the same purpose, any past request of the individual to visit, and the proposed duration of the visit. Any visit or observation to the classroom must not interfere with or disrupt the educational process. Visits to the classroom will be limited in duration. The District shall also permit visits in compliance with Section 14-8.02(g-5) of the School Code.

Like all other District 7 schools, Nelson Campus is a closed campus. All visitors to District 7 schools should be accompanied by an authorized District 7 representative.

STUDENT ARRIVAL AND DEPARTURE Early bird students may enter the building at 6:15 a.m. All other students may enter the building at 6:45 a.m. The remaining portions of the building will be available for student access when the first bell rings. Unless students have school business or activities, they must leave the building and school grounds by 2:10 p.m.

TRANSFER AND WITHDRAWAL Any student transferring or withdrawing from school must obtain a withdrawal form from the registrar. This form must be taken by the student to various stations for clearance. All books are to be returned to each teacher who will then issue a grade up to the time of withdrawal. After all proper signatures have been obtained, the form should be returned to the Guidance Office.

PHYSICAL EXAMINATIONS AND IMMUNIZATIONS Illinois state law requires ninth graders to have a physical examination and all new out-of-state transfer students to have a physical examination and an up-to-date immunization record.

All students must show proof of immunity against mumps, rubella, measles, tetanus, diphtheria, whooping cough, and poliomyelitis. Immunizations must be current and in compliance with the Illinois Department of Public Health Rules and Regulations. All physical examinations must be recorded on the authorized state of Illinois or similar form. Students will be excluded from school if examinations are not on file by September 15.

Edwardsville High School does not carry any insurance policy that covers student injuries. Accident insurance can be purchased for any student from insurance companies that specialize in this type of coverage. This insurance is optional except for those students participating in athletics. They must take it or bring a statement signed by a parent/guardian, stating they are adequately covered. It covers students while at school during school hours and on the way to and from school. However, it does not cover students when they are truant.

CLOSED CAMPUS Edwardsville High School maintains a closed campus. Students are not permitted to leave the campus from the time of arrival until school is dismissed unless their instructional program requires them to leave. After arriving and during school hours, students are prohibited from entering, walking on, or passing through any asphalt parking lot or thoroughfare which surrounds the school building, unless they are either authorized to do so or under staff supervision. See Section 6.05 (Disciplinary Guidelines) for a discussion of how violations of the Closed Campus rule will be treated.

STUDENT INFORMATION/EMERGENCY FORMS Student information forms are a vital part of information that parents should complete for their children and submit prior to or during the first week of school. This information is used by all offices but particularly by the CLINIC. If your child is ill or injured, be assured that an attempt will be made to contact the parents; however, it is essential to submit three (3) other names in case of your absence. Be sure to include your signature. Note any SPECIAL HEALTH CONDITIONS, either physical or psychological. Please fill out the form completely. If changes need to be made to emergency form information, please call the Clinic at extensions 20147, 20148, or 20161.

PARTICIPATING IN EXTRACURRICULAR ACTIVITIES Students who participate in extracurricular activities must attend a minimum of four periods on the day of an extracurricular or co-curricular activity in order to attend or participate in that activity during the day or evening. Students who are absent from school for a doctor or dental appointment may attend or participate in an activity with a written doctor's statement. Furthermore, students who are consistently tardy or absent the day following an extracurricular activity (i.e., football game, volleyball match, play performance, etc.), may be removed from the activity or suspended from school. Parental requests that students be allowed to come to school late on the day after an extracurricular activity will not be granted, and the student's absence will be counted as unexcused.

2017-2018 Edwardsville High School Student Handbook – A copy of the 2017-2018 District 7 Handbook: A Guide for Parents and Students can be found on the District 7 website www.ecusd7.org.

STUDENT TIGER ASSISTANCE TEAM (STAT) The Student Tiger Assistance Team (STAT) is a group of high school faculty and staff made up of teachers, nurses, an administrator, and other school personnel (social workers, a psychologist, etc.) who meet regularly to help students in the areas of behavior, academics, health, and attendance. The team works with students, their parents, and teachers and sometimes provides tutors and/or mentors and creates action plans for dealing with a variety of problems, which may include study/life skills, anger, depression, relationships, stress management, and substance abuse. Referrals to STAT can be made by students, parents, and school staff. Self-referrals are always welcome. Referral boxes are located in the Guidance Office, the Media Center, and the teacher mail room. There are referral forms with each box. Just complete the form and return it to the locked part of the box. All referrals are kept confidential.

FREE AND REDUCED-PRICED LUNCH Students must re-apply for free or reduced-priced lunches within 30 days of the start of each school year. Applications for free and reduced-priced meals may be obtained in the Main Office. Anonymity of these students will be maintained.

EMERGENCY TRANSPORTATION School officials will call an ambulance for students with medical emergencies if parents cannot be reached.

STUDENT PLANNERS/HALL PASSES Each student will be issued his/her own planner at registration. **Students should carry a school planner at all times.** When a student is given a hall pass, he/she is expected to go directly about the specific business for which the pass was issued. A student is subject to discipline if in the hall or any place else other than the student's assigned classroom without a pass/planner. Wandering the halls or making side trips while on a pass for a legitimate reason is not acceptable and will result in disciplinary action. For a student to be in a hallway or any place else outside of his/her assigned classroom during a class period, a pass is to be written beforehand by a staff member in the student's planner unless the student is coming into the building from an outside P.E. activity. If a student forges a staff member's signature, an automatic suspension will result.

COMPUTER PASSWORDS Students must pay \$5.00 to change a computer password or to have a computer password replaced.

ATTENDANCE

GUIDELINES Parents have the responsibility for requiring and promoting their children's regular school attendance, which is the first step in achieving academic success. Parents are also responsible for notifying the school office of their children's absences. Parents planning to take students out of school are responsible for making advance arrangements with the school administration.

An automatic calling system has been activated at Edwardsville High School. In order that the school has an accurate attendance count, it is required that a parent or guardian call the Attendance Office at 656-7100, ext. 20102 (grades 10 & 12) or 20103 (grades 9 & 11) in the morning to report their child's absence. An answering machine will take attendance calls from parents or legal guardians on school days from 7:00 a.m. to 4:00 p.m. Parents or guardians **MUST** leave a telephone number where they may be reached to confirm. However, if parents are unable to call on the day of the absence, a note including the parent or legal guardian's phone number must be presented on the day the student returns to school.

The system automatically calls parents or guardians in the evening to inform them that their child was absent that day. The system will accept an answered call or call back if there is no answer.

A report on each absence must be made by a parent or guardian within 48 hours of the absence before a student may be excused for an absence. A phone call shall serve as the most dependable means of communication between home and school.

Parents/legal guardians will be contacted for student absences that lack phone verification. Failure to properly clear an absence will result in an absence being classified as unexcused.

COMPLIANCE WITH ATTENDANCE REQUIREMENTS

- All students who leave school for a doctor's appointment must provide written documentation from their health care provider as evidence of attending the appointment for the absence to be considered an excused absence. *(Such documentation must be received by the attendance office within 48 hours of the appointment.)*
- All students who are absent for five or more consecutive days must provide written documentation from a health care provider for the absences to be considered excused absences.
- Any student who has been absent for 10% or more of the days of student attendance in a semester must provide written documentation from their health care provider stating the cause of the absence for each subsequent day of non-attendance for the absence to be considered an excused absence.
- Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building Principal.
- Students whose parent or legal guardian has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting may be granted additional excused absences at the discretion of the Superintendent or his/her designee. The parent or legal guardian should submit written requests related to such absences related to deployment or leave for military service to the Building Principal.

EXCUSED AND PREARRANGED ABSENCES

- Death in the student's immediate family (e.g., parent, legal guardian, grandparent, or sibling)
- Illness of the student
- Doctor or dental appointments
- Certain religious days
- Court appearance
- College visits for seniors and juniors on track for graduation
- Family trip, provided the following guidelines are followed:
 - School is notified in advance of the absence
 - Student obtains assignments in advance of the absence
 - All assigned work is turned in upon returning to school
 - All assigned work is made up at direction of individual teachers
 - Student should talk to teachers to discover possible additional assignments to be made up upon her/his return after the absence
- Special circumstances may be considered with administrative approval

Parents and students should consider carefully before deciding to participate in an activity that necessitates being absent from school. When students know in advance that they are going to be absent, they should apply for a prearranged absence. This absence must be from the excused list and should be applied for at least three school days in advance. A composed, written request from parent is required and must be approved by an administrator, signed by all the student's teachers, and returned to proper administrator or Attendance Office

NOTE: Field trips are considered prearranged absences. These are school-sponsored activities but will be counted as absences unless the proper procedures, including parental permission and teacher sign-off slips, are completed and returned to the sponsor.

FAILURE TO FOLLOW THE PROCEDURES WILL RESULT IN THE ABSENCE BEING CLASSIFIED AS UNEXCUSED.

UNEXCUSED ABSENCES All absences not classified as excused will be considered unexcused or truant. Students with an unexcused absence are encouraged to make up classroom work missed, although full credit for such work will not be given. Partial credit for make-up work shall be given in the amount of 80% for a student's first three unexcused absences in a school year that are not out-of-school suspensions. Subsequent unexcused absences will result in 50% credit for make-up work. Each teacher's policy regarding make up work and course credit shall be distributed to the students at the beginning of the course, with a copy placed on file in the proper administrator's office.

In order to receive partial credit, students shall receive the same number of days to make-up work as the number of days absent – not to exceed two (2) days.

ABSENCE ON THE DAY OF AN ACTIVITY Students who participate in extracurricular activities must attend a minimum of four periods on the day of an athletic activity, music performance, dramatic activity, or any other school-sponsored activity in order to attend or participate in that activity during the day or evening. Students who are absent from school for a doctor or dental appointment may attend or participate in an activity with a written doctor's statement.

Examples of absences classified as unexcused are oversleeping, missing the bus, babysitting, personal business, train or airplane delays, car trouble, or not following excused absence procedure.

NOTE: Being tardy to class in excess of 5 minutes into the class period will be classified as an unexcused absence and will result in the work done for that period being counted for partial credit only.

MAKE-UP AFTER ABSENCES

- Students should report directly to class after absence.
- Students absent with approval of the school and parent shall be allowed the opportunity for full credit on make-up work.
- Students are responsible to see their teachers for work missed.
- Students shall have the same number of days as the absence to make up work. Additional days may be arranged for by parent and student through the teacher.
- Teachers may require students to make up work, concept, or grade:
 - Work missed during student absence;
 - Concept or main idea presented by teacher during the student's absence (i.e., when a teacher presents a concept or an idea for the class on a given day but has no written assignment due, the teacher may require an absent student to compile the missed information through a brief paper, paragraph, etc.); and
 - Anything graded during a student's absence.

Parents are responsible for contacting the Main Office receptionist at 656-7100, ext. 20100, for assignments when students are absent more than two (2) days.

EARLY DISMISSAL: Students who must leave school early must present a note from their parents or guardians stating date, time, and reason for the early departure. This note must be presented to their grade level attendance secretary **no later than the morning of the day they wish to be dismissed early**. Students who leave school without permission from an attendance secretary or from the school nurse, regardless of the reason, will be considered truant.

ADDITIONAL ATTENDANCE REQUIREMENTS The following attendance requirements shall apply for students to earn certain privileges.

Classroom Driver Education

Students' eligibility to take classroom driver education in either their freshman or sophomore year (in birth date order) is dependent upon meeting the following two criteria:

1. Maintain ten or fewer absences, including both excused, unexcused, partial, and full day absences, during their 9th grade year
2. Receive passing grades in all graduation requirement courses during their 9th grade year.

Parking Privileges

1. Sophomores, juniors, and seniors who have been issued a parking pass must maintain regular school attendance to maintain their parking privileges as follows:
2. If the student is absent 11 or more days during the current school year, including excused, unexcused, partial and full day absences, the student's parking pass will be revoked, and the student will be reissued a parking pass in the Sports Complex lot; and
3. If the student is absent 18 or more days during the current school year, including excused, unexcused, partial, or full day absences, the student's parking pass will be revoked, and the student will have no parking privileges at Edwardsville High School.
4. Sophomores, juniors, and seniors who seek to obtain a parking pass from Edwardsville High School must have maintained ten or fewer absences, including excused, unexcused, partial and full day absences, during the previous school year.

APPEALS PROCESS STUDENTS who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building Principal. All applications for a waiver must be filed by June 15.

TRUANCY DEFINITION Students are truant when absent from school/class without the consent of a parent, guardian, or school personnel. **Among those absences classified as truant are**

1. Leaving class without permission,
2. Skipping class, and
3. Leaving school without checking out through the Attendance Office, an administrator, or the Clinic.

CONSEQUENCES FOR TRUANCY

1. *First offense:* Call home, after-school detention, partial credit for make-up work
2. *Second, Third and Fourth offenses:* In-district detentions, conference with parent or guardian, partial credit for make-up work
3. *Fifth and subsequent offenses:* Three days in-district detention, conference with parent or guardian, no credit for make-up work

ARRIVAL AT SCHOOL LATE/LEAVING SCHOOL EARLY Students who enter the building after the school day begins should check in at the Attendance Office. Those students who leave school early for any reason must sign out in the Attendance Office. For a dental or medical appointment, a notice of the appointment – or a note from the parent or the doctor – must be presented to the Attendance Office prior to leaving. Any other reason for leaving school early should be cleared directly with an assistant principal before signing out.

Failure to gain proper authorization or to follow appropriate prearranged or excused absence policies shall result in the absence being classified as unexcused or truant.

PARTIAL DAY ABSENCES For purposes of this Edwardsville High School attendance procedure, a partial day absence is defined to include any school day a student misses one or more complete class period(s).

TARDIES AND CONSEQUENCES (PER SEMESTER)

TARDY: Students shall be considered tardy when they arrive without authorization at the classroom after the bell rings. Students who arrive at class in excess of five (5) minutes late will receive partial credit for their work that class period.

1 & 2 tardies: Warning by teacher.

3 tardies: After-school detention assigned by teacher.

4 tardies: Referral sent to the proper assistant principal. The assistant principal will assign two after-school detentions

5 & 6 tardies: Referral sent to the proper assistant principal. The assistant principal will assign the student a 1-day in-district detention.

7-9 tardies: 2 days in-district detention.

10-14 tardies: 3 days in-district detention.

15 and more tardies: 4 days in-district detention and review placement.

Failure to serve any of the consequences will result in additional consequences.

COLLEGE VISITS Senior students on track for graduation may use two school days to visit a college or university. Each college visitation must be prearranged at least one day in advance. Junior students may use one school day to visit a college or university. **Procedure for prearranging a college visit:**

- The student must submit a written request from a parent or guardian to administration.
- After approved, the request must be signed by each teacher and returned to the Attendance Office.

Failure to follow this procedure will result in the absence being classified as unexcused

DISTRICT 7 PHILOSOPHY OF DISCIPLINE

The *2017-2018 District 7 Handbook: A Guide for Parents and Students* is posted on the District 7 website (www.ecusd7.org) and the Edwardsville High School website (www.ecusd7.org/ehs). **Please take time to review the sections on violations of school rules and disciplinary procedures.** If you do not have access to the internet or are otherwise unable to download a copy of the handbook, you may request a paper copy at registration. Maintaining a safe environment for students is everyone's responsibility, and your support in this area is essential. All disciplinary information can be found beginning on Page 14 of the 2017-2018 District 7 Handbook: A Guide for Parents and Students. Explanations of specific infractions can be found on pages 22-26 of the *2017-2018 District 7 Handbook*.

The administrator's role in discipline may also include working with the student and his/her family and teacher to prevent further problems. The best discipline is preventive in nature. For this reason, the District has developed a comprehensive set of behavioral and disciplinary interventions designed to promote safe, responsible, and respectful pro-social behavior for all students. As part of these interventions, the administrator may also choose to involve the school counselor or social worker in order to provide a therapeutic approach to discipline.

Parents have the responsibility to cooperate with the District in its efforts to maintain a safe and

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orderly atmosphere in the schools. Parents are urged to familiarize themselves with the school staff and policies and to maintain regular communication with the schools. Regular communication between school and home is one of the keys to effective discipline.

STUDENT DRESS CODE Each student has the responsibility to dress and groom in a manner that meets reasonable community standards of good taste, health, safety, and cleanliness while not disrupting the educational process. The following guidelines describe some types of dress that are NOT ACCEPTABLE in the school setting:

1. Dress indicating affiliation with any group that advocates dangerous or unlawful activity is not acceptable and will not be tolerated.
2. Hats, headgear, caps, and outerwear such as coats and jackets may not be worn in the building during the school day and must be stored in the student's locker or book bag.
3. Clothes displaying vulgar or suggestive writing, pictures, or images are not acceptable.
4. Clothes displaying alcohol or drug-related images, words, phrases, or logos are not acceptable.
5. Clothes that expose a student's undergarments by being excessively loose and sagging, sheer, small, or having holes in them are not acceptable.
6. Clothes that expose the back, sides, or midriff of a student are not appropriate for the school setting and are not acceptable.
7. The use of unusual makeup, such as face-painting, creates disruption and distraction in the building and is not acceptable.
8. The wearing of dog collars, chains, or wallet chains is not acceptable.
9. Leggings should not be worn without some type of cover up such as a long blouse, shirt, sweater, or tunic that completely covers the hips.

Teachers and administrators will screen students for dress that is inappropriate for the school environment. Students in violation of the dress code may be sent home to change clothes and will receive unexcused absences for all classes they miss. Repeated violations by a student may result in additional disciplinary action. Parents must assume the responsibility to see that their child is appropriately clothed for school.

NO SMOKING POLICY The possession, use, distribution, purchase, or sale of tobacco or nicotine materials, including without limitation, electronic cigarettes or lookalikes is strictly prohibited in school buildings, on school property, and in school vehicles at any time, by any person, for any reason. The Board of Education considers the use, possession, distribution, purchase or sale of tobacco or nicotine materials to be a threat to student, staff and school safety. The first offense of this policy by a student at any District school could result in an out of school suspension. The consequences of violations of the no-smoking policy by elementary students will be determined by the principal according to the age of the child. Senior high and middle school students may refer to their individual school handbooks for further information regarding the No Smoking Policy.

NOTIFICATION REGARDING STUDENT ACCOUNTS OR PROFILES ON SOCIAL NETWORKING WEBSITES STATE law requires the District to notify students and their parents/guardians that school officials may request a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website. This request may be made only if there is reasonable cause to believe that the student's account contains evidence that he or she violated a school disciplinary rule or Board policy.

TEEN DATING VIOLENCE PROHIBITED Engaging in teen dating violence that takes place at school, on

school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. Teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. Parents, staff or students who have concerns regarding an incident of teen dating violence may file a complaint pursuant to the District's Harassment Complaint Procedure.

CELLULAR/DIGITAL DEVICES The unauthorized use of any cellular telecommunication device, including but not limited to, cellular telephones, pagers, text messaging devices, audio, video or photographic devices, or similar electronic devices capable of sharing information during the school day is prohibited unless otherwise noted. If a student possesses such cellular telecommunication device on school property, such device shall be properly stored by the student and shall not otherwise be displayed. In addition, such device shall not be turned on during the school day, unless needed for purposes of an emergency. Cellular telecommunications devices may be used at the conclusion of any after school activities so long as the use of the device does not interfere with any after school activities or are otherwise used for illegal purposes. Any student who violates this policy may be disciplined by an administrator, including confiscation of the device for the remainder of the school year.

See 2017-2018 District 7 Handbook: A Guide for Parents and Students for explanation of the following:

- DEFINITIONS OF VARIOUS INFRACTIONS AND POSSIBLE CONSEQUENCES - page 21
- BEHAVIORAL AND DISCIPLINARY INTERVENTIONS - page 27
- BEHAVIORAL AND DISCIPLINARY INTERVENTIONS AND CONSEQUENCES - page 27
- INTERVIEWING OF STUDENTS BY POLICE - page 29
- SUBSTANCE ABUSE - page 29-31
- VIOLATIONS OF SCHOOL RULES - page 18
- SEARCH AND SEIZURE OF SCHOOL PROPERTY - page 18
- SEARCH AND SEIZURE OF STUDENTS AND THEIR PERSONAL EFFECTS - page 18
- SEIZURE OF PROPERTY - pages 18-19
- ALCOHOL AND/OR DRUG TESTING - page 19
- PROHIBITION OF BULLYING, INTIMIDATION, AND HARASSMENT - pages 16-17
- DISTRICT HARASSMENT POLICY - page 16
- CONDUCT ON SCHOOL PROPERTY - page 20. For purposes of this handbook, "School Property" means school buildings, vehicles used for school purposes, and school grounds.
- SCHOOL-SPONSORED PUBLICATIONS AND WEB SITES NON-SCHOOL SPONSORED PUBLICATIONS page 20

EDWARDSVILLE DISTRICT 7 ELIGIBILITY GUIDELINES

2017-2018 Edwardsville High School Student Handbook – A copy of the *2017-2018 District 7 Handbook: A Guide for Parents and Students* can be found on the District 7 website www.ecusd7.org.

Participation in Edwardsville High School's activity program is considered a privilege, not a right. All students wishing to participate in the activity program must read and understand the Edwardsville School District's Code of Conduct for the Extracurricular Activities.

ATHLETICS The athletic program at Edwardsville High School is well-rounded to appeal to a wide range of interests. Students are encouraged to participate in any sport for which they can qualify. Announcements inviting candidates to participate will be made throughout the year. Interscholastic sports are offered in baseball, basketball, cross country, field hockey, football, golf, soccer, softball, swimming, tennis, track, volleyball, bowling, and wrestling. All athletes must be eligible according to the rules established by the Illinois High School Association. When you represent Edwardsville High School in interscholastic competition, you will find that your coach will have team rules and regulations that you must follow in order that your interscholastic participation and competition can be a meaningful educational experience. The IHSA also has rules and regulations incorporated into the association's constitution and bylaws to which students, as well as school personnel and fans, must adhere.

NCAA ELIGIBILITY If you want to practice and play your freshman year at a NCAA Division I, Division II, or Division III college, you must satisfy the requirements of NCAA eligibility. See your counselor for additional information.

2017-2018 CODES OF CONDUCT FOR ATHLETICS & EXTRACURRICULAR ACTIVITIES

Refer to the EHS Athletic Webpage <http://www.ecusd7.org/ehs/athletics/>

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN ATHLETICS AND EXTRACURRICULAR ACTIVITIES District 7 has a policy that connects participation in school-sponsored or supported athletic and/or extracurricular activities to academic and behavioral expectations. Participating students are monitored by teaching and administrative staff on a weekly and semester basis. ALL STUDENTS WHO PARTICIPATE IN ATHLETICS AND EXTRACURRICULAR ACTIVITIES ARE AUTOMATICALLY SUBJECT TO THIS CODE OF CONDUCT. The Code of Conduct shall be enforceable year round, regardless of whether school is in session or the student is currently participating in extracurricular activities (i.e., it is off season). Students may be asked to sign a pledge to reaffirm the commitment to the standards of the Code of Conduct, but receipt of a signed pledge is not required to enforce this Code of Conduct.

ENFORCEMENT OF ACADEMIC EXPECTATIONS District 7's Board of Education, community, and staff support the belief that academics must be first priority. All participants of school-sponsored athletics and/or extracurricular activities must adhere to these guidelines.

Weekly Reports - Classroom teachers monitor students' athletic and/or extracurricular eligibility on a weekly basis and provide information to the administrative staff. A student must satisfy the Illinois High School Association's scholastic standing requirements by passing the equivalent of five (5) full credit classes (25 credit hours of work) on a weekly basis. A student will be suspended from participating in any contest while this requirement is not being met.

Semester Reports - Students who participate in athletics and/or extracurricular activities must satisfy the Illinois High School Association's scholastic requirements by passing five (5) classes for the semester in order to remain eligible for the next semester. A student will be suspended from any participation in athletics or extracurricular activities until the semester following a semester in which five (5) classes are passed.

ENFORCEMENT OF CODE OF CONDUCT FOR BEHAVIOR EXPECTATIONS

This Code of Conduct will be enforced on a year-round basis — student behavior expectations may be enforced 24 hours per day/seven days per week. Disciplinary consequences for violations when a student is “out of season” or during the summer normally will be levied in the student’s next period of competition or performance. If a violation of this policy occurs during times when school is not in session (i.e., summer break), students may be disciplined the following school year. Further, discipline imposed at the end of the school year may be enforced the following school year.

District 7 offers a wide variety of athletics and extracurricular activities for the students of the middle schools and high school. Extracurricular refers to any activity scheduled outside the regular school day. Such activities include but are not limited to clubs, choir, band, academic groups, or any other school-sponsored activity. Participation in these activities is a privilege that carries with it responsibilities to the school, to the activity, to the student body, to the community, and to the students themselves. This participation also carries with it certain expectations beyond those found in the normal classroom.

Attention is constantly focused on the student in activities, and he/she will be expected to set a good example for the entire community. Participants must avoid situations that bring disrespect to themselves, their teammates, their sponsors or coaches, and their parents.

District 7 opposes the use of tobacco, alcohol, controlled substances, and/or lookalike substances by any student. Through this position statement, District 7 seeks to help our students resist situations that are detrimental to the growth of our young citizens.

ACTIVITY CODE REQUIREMENTS A student activity participant will be subject to disciplinary action if he/she violates any of the rules listed below. Violations and consequences are classified by level. Students are reminded that this Code of Conduct will be enforced year round — 24 hours per day/seven days per week for conduct occurring on and off school grounds.

LEVEL A:

Violations:

- The possession, use, purchase, or act of being under the influence of any alcoholic beverage, controlled substance, look-alike drug (a substance, that because of its physical characteristics, would lead someone to believe the substance is a controlled substance, or it is represented to be a controlled substance), drug paraphernalia, illicit drug, or the misuse of prescription or over-the-counter medications.
- Violation of the rules and regulations of District 7 that results in-school and/or out of school suspension(s) greater than four (4) days total in a school year.
- Possession of a weapon, explosive, or incendiary device.

Consequences:

First Offense:

- *Athletics:* Participant will be suspended for one-third of the season, with limitations as set forth by the IHSA for high school participants. The student must also complete the assessment phase of the substance abuse policy if applicable.
- *Activities:* Participant will be suspended for forty-five school days.

- The student must also complete the assessment phase of the substance abuse policy if applicable. For those students participating in EHS Drama, the Code of Conduct will be implemented for the remainder of the production the student is currently participating in. If the student is not participating in any EHS Drama activity at the time the violation occurs, the student will not be permitted to participate in the next EHS Drama production. For those EHS students participating in band, the following consequences will be applied:
 - a. First semester: One-third of the Marching Band season
 - b. Second Semester: The student will not be able to participate for forty-five (45) school days.

Second Offense:

Participant will be suspended from all athletics/activities for period of one (1) calendar year.

Third Offense:

Participant will be suspended from all athletics/activities for the remainder of his/her middle school or high school career.

LEVEL B:

Violations:

- Use or possession of any tobacco substance.
- Stealing or vandalizing personal or school property.
- Any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students.
- Activity that may be considered by the administration to be unsportsmanlike conduct. Such conduct may include, but is not limited to, violation of team rules, use of violence, force, coercion, hazing, threats, intimidation, fear, bullying, or other comparable conduct toward anyone or urging other students to engage in such conduct. This conduct can occur during a competition or participation in an activity governed by this Code. Such conduct can also occur off-campus and during non-participation in an activity governed by this section. Students are reminded that the 24 hours a day, 7 days a week, 365 days per year policy is also applicable to conduct defined above as unsportsmanlike.

Consequences:

First Offense:

- *Athletics:* Participant will be suspended from all athletics for a period of one-sixth of the competitive season, with limitations as set forth by the IHSA.
- *Activities:* Participant will be suspended from all activities for a period of two (2) weeks.

Second Offense:

Participant will be suspended from all athletic/activities for a period of ninety (90) calendar days.

Third Offense:

Participant will be suspended from all athletic/activities for a period of one (1) calendar year.

LEVEL C:

Violations:

- In school suspensions totaling four or more days in a school year for violation of the rules and regulations of District 7; AND/OR in or out of school suspensions totaling three or more days in a school year for violation of the rules and regulations of District 7.
- Unexcused absence from a contest, performance, or practice.
- Misconduct at a contest, performance, or practice, or on an activity bus.

Consequences:

First Offense:

Punishment will be determined by the coach/sponsor with notification given to the athletic director/principal.

Second Offense:

Participant will be suspended from the team/activity. Length of time will be determined by the coach/sponsor with notification given to the athletic director/principal.

COVERED ACTIVITIES	IHSA DATES	ONE-SIXTH OF EVENTS	ONE-THIRD OF EVENTS
Field Hockey	18	3	6
Football	9	2	3
Cross Country	15	3	5
Golf	16	3	5
Soccer	17	3	6
Tennis	18	3	6
Volleyball	20	3	7
Ice Hockey	18	3	6
Basketball	20	3	7
Wrestling	18	3	6
Baseball	35	6	12
Softball	35	6	12
Swimming	# of meets	divided by 6(1/6)	divided by 3(1/3)
Track	21	4	7
Trainers/Managers (sport-specific)			
Cheer/Poms—Fall	9	2	3
Cheer/Poms—Winter	20	3	7
Bowling	18	3	6

COVERED EDWARDSVILLE HIGH SCHOOL ACTIVITIES: See 2017-2018 District 7 Handbook: A Guide for Parents and Students, page 39 - Any extracurricular activity at EHS.

SPECIAL RULES RELATED TO CRIMINAL OFFENSES If a student is charged with a criminal felony offense, the student will be excluded from participating in all athletic and extracurricular activities until the criminal charge is adjudicated or dismissed. If the student is convicted of a felony offense, the student shall be excluded from participation in all athletic and extracurricular activities for a period of one calendar year from the date of conviction. If a student is charged with an offense reportable to the District pursuant to a reciprocal reporting agreement with local law enforcement and that offense is not already listed above as a Level A, B or C Offense, the student will be excluded from participating in all athletic and extracurricular activities for a period time determined appropriate by the Administration.

GUN FREE SCHOOLS ACT - IMPACT ON SCHOOL SANCTIONED TRAP SHOOTING CLUB MEMBERS

The EHS Trap Shooting Club uses the Edwardsville Gun Club as a school-sanctioned site for its activities, which places it within the definition of school grounds. The Gun Free School Act requires a one-year expulsion of any student who possesses a firearm on school grounds. Exceptions to the Act may be made in limited circumstances, one of which is a school-sanctioned gun club. District 7 has adopted this exception to the law.

IHSA PERFORMANCE ENHANCING SUBSTANCE TESTING POLICY -

<http://www.ecusd7.org/ehs/athletics/>

The most recent IHSA Performance Enhancing Substance Testing Policy can be found at <http://www.ihsa.org/documents/sportsMedicine/2015-16/2015-16%20PES%20policy%20final.pdf>

IHSA ATHLETIC ELIGIBILITY BY-LAWS <http://www.ecusd7.org/ehs/athletics>

The complete set of IHSA By-Laws and Policies is available at www.ihsa.org.