

**EHS SOUTH PARENT HANDBOOK
2016-2017**

Edwardsville High School South

6148 Center Grove Road
Edwardsville, IL 62025

Alex Fox, EHS Assistant Principal

618-692-7466 (phone)
618-659-9648 (fax)
afox@ecusd7.org

The information contained in the EHS South Handbook is supplemental to the rules and expectations of the Edwardsville High School Handbook and the Edwardsville Community Unit School District 7 Handbook.

EHS South Mission Statement Edwardsville High School South will provide a therapeutic educational program to address the intellectual, physical, emotional, social, academic, and vocational needs of at-risk students ages 14-21, to give them an opportunity to earn the credits they need to complete their high school education or to successfully transition back to EHS.

Guiding Beliefs The overall principles that guide the operation of EHS South are respect and accountability. Other underlying principles and standards at South include:

- Each student will be respected and has the responsibility to respect others.
- Each student has value and will be actively involved in the planning for his/her future.
- Each student's plan will address four critical components: academics, the need for behavioral/therapeutic supports, career planning, and transition to adulthood.
- Each student will have a school environment that is supportive, challenging, and incorporates problem-solving and higher-order thinking.
- Each student has the ability to learn to become a life-long learner.
- Each student benefits when parents, teachers, and students work together for common goals and communicate frequently on progress toward goals.

Entrance & Exit Criteria for Edwardsville High School South Consideration of placement at Edwardsville High School (EHS) South is determined by school personnel in cooperation with the student's parents. Students are expected to adhere to District 7's behavioral rules and expectations, which are outlined in the District 7 Handbook. Placement at Edwardsville High School South is determined on an individual student basis.

Determination of Placement at EHS South:

- Individualized Educational Plan team decision, or
- Collaborative team meeting, including an administrator recommendation, or
- Superintendent/administrative placement

Reason(s) for Placement at EHS South:

- Attendance Issues - significant number of unexcused absences and/or tardies
- Discipline issues
- Student's emotional health, which may require therapeutic and or structured environment
- Failing grades (not related to inappropriate course selection)

Minimum Length of Stay:

- Students must stay a minimum of one full semester before consideration of placement back at Edwardsville High School.
- Students involved in significant disciplinary infractions may, at the discretion of the administrative team, be removed from Edwardsville High School South. If removed from EHS South, the student's future attendance at EHS South will follow the established re-entry criteria for students who have been placed in an out-of-district facility.

Maximum Length of Stay:

- Students will remain at EHS South if they do not meet the criteria for re-entry to the main campus.
- Students will remain at EHS South per the student's individual education plan.

EHS South Schedule:

Period	Time	Minutes
1st hour	7:10 - 8:10 a.m.	60
2nd hour	8:16 - 9:10 a.m.	54
3rd hour	9:16 - 10:10 a.m.	54
4th hour	10:16 - 11:40 a.m.	84
Lunch A	10:10 - 10:40 a.m.	30
Class	10:46 - 11:40 a.m.	54
Lunch B	11:10 - 11:40 a.m.	30
Class	10:16 - 11:10 a.m.	54
5th hour	11:46 - 12:40 p.m.	54
6th hour	12:46 - 1:40 p.m.	54

After-School Tutoring 1:50 - 3:40 p.m. 110

After-School Detention 1:50 - 3:40 p.m. 110

Students may receive one or more of the following supports:

- An assigned mentor
- Smaller class size
- Increased certified staff-to-student ratio
- Increased support staff-to-student ratio
- Individual and group counseling
- Student/parent/family counseling
- Home visits as needed
- EHS course selections geared to completing graduation requirements
- Individualized goal development
- After-school tutoring

Criteria for Return to EHS:

- Completion of one full semester of coursework
- Grade of C or above in all academic areas
- Behavior – limited disciplinary issues/no major disciplinary infractions
- Maintenance of acceptable attendance rate as defined by District 7 guidelines
- Recommendation made as a result of a collaborative team meeting or individualized education team meeting
- Continued monitoring by collaborative team upon return to EHS

Less than full time attendance at EHS South Students may have the opportunity to attend one or more classes at the EHS main campus provided they meet specific attendance, discipline, and grade criteria as outlined in their individual goal plan. Students will be supervised when traveling between buildings. Students placed at EHS South must have administrative approval to be on the main campus before, during, or after school.

Expectations Students are expected to adhere to District 7's behavioral rules and expectations, which are outlined in the District 7 Handbook. Additional rules may apply. Students who have an individualized education plan (IEP) as outlined under the Individuals with Disabilities Education Act are expected to abide by the same rules and receive the same consequences as non-disabled students unless otherwise specified in the IEP document.

Student Support In addition to the academic courses offered to students at Edwardsville High School, **Interpersonal Relations Class (IPR)** is offered. This course provides instruction in appropriate social skills, including anger management and conflict resolution.

Parent Communication Each student will receive a interim progress report and quarter/semester report card. In addition to progress reports, regular communication with parents in the form of email and phone calls will be utilized to report progress or concerns. Parents also have the ability to access TigerView at tigerview.ecusd7.org for more frequent monitoring of grades. Students participating in high school athletics and/or extracurricular activities must satisfy Illinois High School Association scholastic standing requirements and are subject to the Code of Conduct requirements. Parents are encouraged to attend parent/teacher conferences and parent meetings offered by the District.

After-School Tutoring The purpose of Edwardsville High School South is to facilitate students' academic success and progress towards graduation. The goal of the Edwardsville High School South program is to help every student be successful. Students who are not earning passing grades are not succeeding. The administration and teachers monitor student success in the classroom and in the social setting. Students who are unable to focus in class may be referred to the school psychologist for consultation. Students who are having problems academically will be required to attend mandatory after-school tutoring as additional instructional support.

- Students may be scheduled for tutoring by request of a teacher to the administrator or by the administrator upon review of current grades, missing assignments, or a failing progress report.
- Tutoring may also be arranged with a teacher in the morning, before classes begin.
- After-school tutoring will be offered a minimum of two afternoons a week.
- Subsequent failure to attend mandatory after-school tutoring will result in disciplinary action, including in-District detention or after school detention.

Mentor Program Students may be assigned to a staff member who will serve as his/her mentor.

- Mentors will be responsible for checking on students' grades, behavior, and attendance.
- Mentors will have regular contact with students to ensure that students have the supports needed for academic success.
- Mentors will seek out students assigned to them on a daily basis to establish a positive rapport with them.
- The administrator and psychologist will provide additional support for students as needed.

Community-Building Activities An important part of the EHS South program includes community-building activities. Examples of these activities follow:

- Student of the Month Awards
- Honor Roll Celebration
- Attendance awards
- Positive and encouraging daily interaction with staff mentors
- Community Service projects

Cellular/Digital Devices The unauthorized use of any cellular telecommunication device, including but not limited to, cellular telephones, pagers, text messaging devices, audio, video or photographic devices, or similar electronic devices capable of sharing information during the school day is prohibited unless otherwise noted. If a student possesses such cellular telecommunication device on school property, such device shall be properly stored by the student and shall not otherwise be displayed. In addition, such device shall not be turned on during the school day, unless needed for purposes of an emergency. Cellular telecommunications devices may be used at the conclusion of any after school activities so long as the use of the device does not interfere with any after school activities or are otherwise used for illegal purposes. Any student who violates this policy may be disciplined by an administrator, including confiscation of the device for the remainder of the school year.

Student Transportation Students who attend EHS South may access the District's regular transportation system utilizing the District's regular bus stops.

Students who attend EHS South will arrive at EHS and will transfer to a shuttle bus waiting at the EHS main campus to make the trip across the street to EHS South. After school, students at EHS South will ride a shuttle bus from South to the main campus where they will transfer from the shuttle bus to their scheduled bus for transportation home.

Parent Support The EHS South staff strives to maintain a strong home/school partnership to support academic achievement. Parents are encouraged to attend District 7 parent meetings that address topics of interest.

Attendance Parents have the responsibility for requiring and promoting their child's regular school attendance, which is the first step in achieving academic success. Parents are also responsible for notifying the school office of their child's absences. Parents planning to take a student out of school are responsible for making arrangements with the school administration prior to the planned absence.

A report on each absence must be made by a parent or guardian within 48 hours of the absence before a student may be excused for an absence. In order that the school may have an accurate account, it is required that the parent or guardian call the EHS South Office at 692-7466 the morning of the absence. A phone call shall serve as the most dependable means of communication between home and school. However, if parents are unable to call on the day of the absence, a note accompanied by a phone number from the parents or guardians must be presented on the day the student returns to school. A student without phone verification will be contacted. Failure to properly clear an absence will result in an absence being classified as unexcused.

Compliance with Attendance Requirements

- All students who leave school for a doctor's appointment must provide written documentation from their health care provider as evidence of attending the appointment for the absence to be considered an excused absence. *(Such documentation must be received by the attendance office within 48 hours of the appointment.)*
- All students who are absent for five or more consecutive days must provide written documentation from a healthcare provider for the absences to be considered excused absences.
- Any student who has been absent for 10% or more of the days of student attendance in a semester must provide written documentation from their health care provider stating the cause of the absence for each subsequent day of non-attendance for the absence to be considered an excused absence.
- Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building Principal.
- Students whose parent or legal guardian has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting may be granted additional excused absences at the discretion of the Superintendent or his designee. The parent or legal guardian should submit written requests related to such absences related to deployment or leave for military service to the Building Principal.